

TOKARA INSPECTION CHECKLIST UNIT # _____ DONE ON _____			
ITEM	STANDARD	PRESENT CONDITION	Pictures taken
Under the building/ground:			
Rising damp	all walls should be dry		
Sinking foundation/paving/steps	paving should be level, no broken steps		
Driveway	no stains or weeds / paving level		
Plumbing:			
Drain blockages	10L should drain quickly		
Drain cover	iron grid present		
Water reticulation and Taps	no leaks with good flow from tap		
Geyser	no leaks from overflow pipe		
Electrical			
External lighting	not broken, no loose wires		
Walls and fencing:			
Building structure	no broken bricks or cement missing		
Garden walls (no fixtures)	no fixtures / no bricks missing		
Garden gates, slider & covers	black, not broken / Not rusted /no fixtures		
Postbox	black, not broken or missing		
Windows:			
Putty, paint and glass	dark brown, not cracked or broken		
Window sills	not broken		
Burglar bars	dark brown, per standard		
Doors:			
Frames / wooden doors	dark Brown / teak coloured, not damaged		
Sliding doors: glass	not cracked		
Garage doors/frames	not bent or damaged		
Awnings above doors	reboss type		
Security gates	Black, no rust		
Roof:			
Tiles	cement tiles, none broken or lose		
Carports	black frame, no rust		
Patio roofs	black frame, no rust		
Gutters/downpipes	dark brown, not broken, bent or missing, no rust		
Garden Area:			
Washing lines	black, no rust, wires good		
Plants, shrubs, trees	< 6m high, not on fence, walls, roofs		
Lawn	neat and clean		
Flower beds	no weeds, neat		
Pools/Hot tubs/water features	Clean and neat		
No fish ponds allowed	Should be none		
No built-in braai areas	Should be none		
Wendy House	smaller than 1m x 1m		
Pests to be eradicated	No ants, termites, bees etc.		
General:			
# of adults, children and vehicles	report		
Garage use	for vehicle parking only		
Satellite/DSTV/WiFi dishes	1 x < 80 cm diameter, not rusted		
Aerials	none allowed		
Airconditioning units	not visible from road		
Refuse disposal	refuse bin not broken		
Gas installations	report if present		
Pets: Animals/reptiles/birds	report if present		
Storage of inflammable goods	report if present		

Inspected by _____ SIGN _____